**ATTESTATION FORM**

**ATTACHMENT J**

***Respondent Name:***

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| ***Arbor E&T, LLC dba Equus Workforce Solutions*** |

1. **Mandatory Submissions and Requirements**: Disagreement with these items may result in the response being disqualified.

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| Attachment J: Attestation Form | Have completed in its entirety and submitted |
| Section 1.10 Pricing | Have read and meet this requirement |
| Section 2.3.6 Mandatory Contract Terms/Clauses | Have read and understand this section |
| Section 3.2 Executive Summary | Have completed, signed, and submitted |
| Section 3.2 Attachment A: Minority and Women Business Enterprise form, IDOA provided certification letter, and Subcontractor’s signed letter on company letterhead. | Have completed, signed, and submitted  or  Opting not to submit |
| Section 3.2 Attachment C: Indiana Economic Impact | Have read, completed, and submitted |
| Section 3.2 Attachment D: Cost Proposal (Excel Workbook) | Have completed and submitted |
| Section 3.2 Attachment E: Business Proposal | Have completed and submitted |
| Section 3.2 Attachment F: Technical Proposal | Have completed and submitted |
| Attachment K Section 4: Scope of Work Minimum Requirements | Have read and met these requirements |

1. **Confirm mutual understanding and submission.**

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| 2.3.6 Contract Terms/Clauses | Confirm Respondent’s Legal Representation has read and accepts Sample Contract language.  or  Confirm Respondent’s Legal Representation has read, and submitted alternative language per Attachment E. |
| 1.15 and 2.1 Confidential Information:  The complete list of Confidential and Redacted files is specified in section 4.0 of this attachment. | Have read, and submitted  or  Have read, and does not apply to response |
| 2.2.1 Agreement with Requirements listed in Section One of RFP | Have read, and agree |
| 2.2.2 Ability and Desire to Supply the Required Products or Services | Have read, and agree |
| 2.3.10 Subcontractors  (additional subcontractors/those not submitted in Attachment A) | Have read, agree, listed subcontractors in 5.0 of this attachment and submitted documents  or  Have read, and does not apply to response |

1. **Claim clarification**

|  |  |
| --- | --- |
| 2.7 Buy Indiana Initiative/Indiana Company | YES claiming (points only awarded if finalized per Buy Indiana registry)  or  NO, not claiming |

1. **Confidential / Redacted File: confirm submission if applicable**

More rows may be inserted if necessary

Responses must include the following required information:

* List all documents or sections of documents, for which statutory exemption to APRA;

Equus is not citing a statutory exemption under APRA.

* Specify which statutory exception of APRA applies for each document or section of the document;

Equus is not citing a statutory exemption under APRA.

* Provide a description explaining how the statutory exception to the APRA applies for each document or section of the document; and
* Provide a separate redacted or confidential, whichever is applicable, version of the document. File name should use the following format:
* (insert rfp #)\_(insert Att letter)\_CONFIDENTIAL
* (insert rfp #)\_(insert Att letter)\_REDACTED
* More rows may be inserted if necessary

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Filename** | **Document Section** | **Document**  **Page #** | **Statutory exception reference** | **Rationale for application of the statute** | **Submitted** |
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1. **Subcontractors per RFP 2.3.10** (additional subcontractors/those not submitted in Attachment A)

More rows may be inserted if necessary

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| --- | --- | --- |
| **Subcontractor Name** | **Function to be performed** | **Document Submitted** |
| Equus does not propose any additional subcontractors other than the MBE and WBE subcontractors listed in the Attachment A document. | N/A | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |
|  |  | Executed contract  or  Letter of Agreement |

1. **Respondent additional attachments (OPTIONAL)**

More rows may be inserted if necessary

|  |  |
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| **Filename** | **RFP Attachment Reference** |
| Equus’ Business Continuity Plan | Attachment E – Business Proposal, beginning on pg. 247 |
| Equus’ IT Disaster Recovery Plan | Attachment E – Business Proposal, beginning on pg. 260 |
| Job Descriptions | Attachment F – Technical Proposal, beginning on pg. 77 |
| Resume – Michelle Day | Attachment F – Technical Proposal, beginning on pg. 75 |
| QMT (Quality Management Tool) | Attachment F – Technical Proposal, beginning on pg. 91 |
| MoneySkill Flyer | Attachment F – Technical Proposal, beginning on pg. 99 |
| Workforce Development Professional Registered Apprenticeship Program Flyer | Attachment F – Technical Proposal, beginning on pg. 101 |